

RRS

beta

REGULATORY REQUEST SYSTEM

Regulatory Priority: Innovation



US Army Corps of Engineers
New England District
Regulatory Division



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US Army Corps
of Engineers®



Barnstable Dredging Summit Handout
May 15, 2025



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OVERVIEW – REGULATORY REQUEST SYSTEM

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- What is it?
- Benefits provided.
- How to access.
- Release schedule.
- Current capabilities.
- Future capabilities.

The screenshot shows the homepage of the Regulatory Request System (RRS). At the top, it states "An official website of the United States government" with a link "Here's how you know". The RRS logo is prominently displayed. A "Login" button is in the top right. The main heading is "Welcome to the Regulatory Request System", followed by links: "Apply Online", "Learn about the Regulatory Program", and "Track Request". A "Get Started" button with a red arrow is centered. Below this is a grid of eight service tiles, each with an icon and a brief description:

- Regulatory Program Information**: Learn the basics about the Regulatory Program, including recent announcements.
- Jurisdiction**: Does the property in question contain wetlands/waters? If so does the Corps have jurisdiction?
- Permitting**: Do you need a permit? Need to schedule a pre-application meeting?
- Mitigation**: Discover how we help avoid and minimize impacts to aquatic resources.
- Report Violations**: Submit a report of unauthorized activity or permit non-compliance.
- RRS Support**: Get general system support, district contact information, submit feedback, and login.gov help.
- Public Notices**: Visit the HQ Regulatory website to find your district and get local public notices.
- Apply for a Permit**: If you're ready to apply for a permit, click here to login.

The footer includes "Supported by Civil Works Business Intelligence", "Privacy & Legal", "Help", "RRS v1.0.0", and "Highest Possible Classification is CUI". The U.S. Army logo is in the bottom right corner.



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WHAT IS THE REGULATORY REQUEST SYSTEM?

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- A national online application portal and management platform which provides general information on the Regulatory Program and allows users to submit permit applications, pre-application meeting requests and jurisdictional determination requests, saving time and reducing the need for paper-based submissions.
- Applicants can track the status of their requests using a user-friendly dashboard.
- *Beta* allows us to add capability while continuing to implement fixes and make improvements based on user feedback.



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RRS BENEFITS



Utilizes modern technology.

Removes burden associated with the preparation and mailing of paper applications.



Streamlined and efficient.

Reduces some of the effort associated with processing applications, data entry and document generation - thus reducing processing times for permit applications and other requests.



More transparent and improves response times.

Utilizes auto generated emails to include project numbers and contact information (which improves response times) and a user-friendly dashboard so users can track the status of requests.





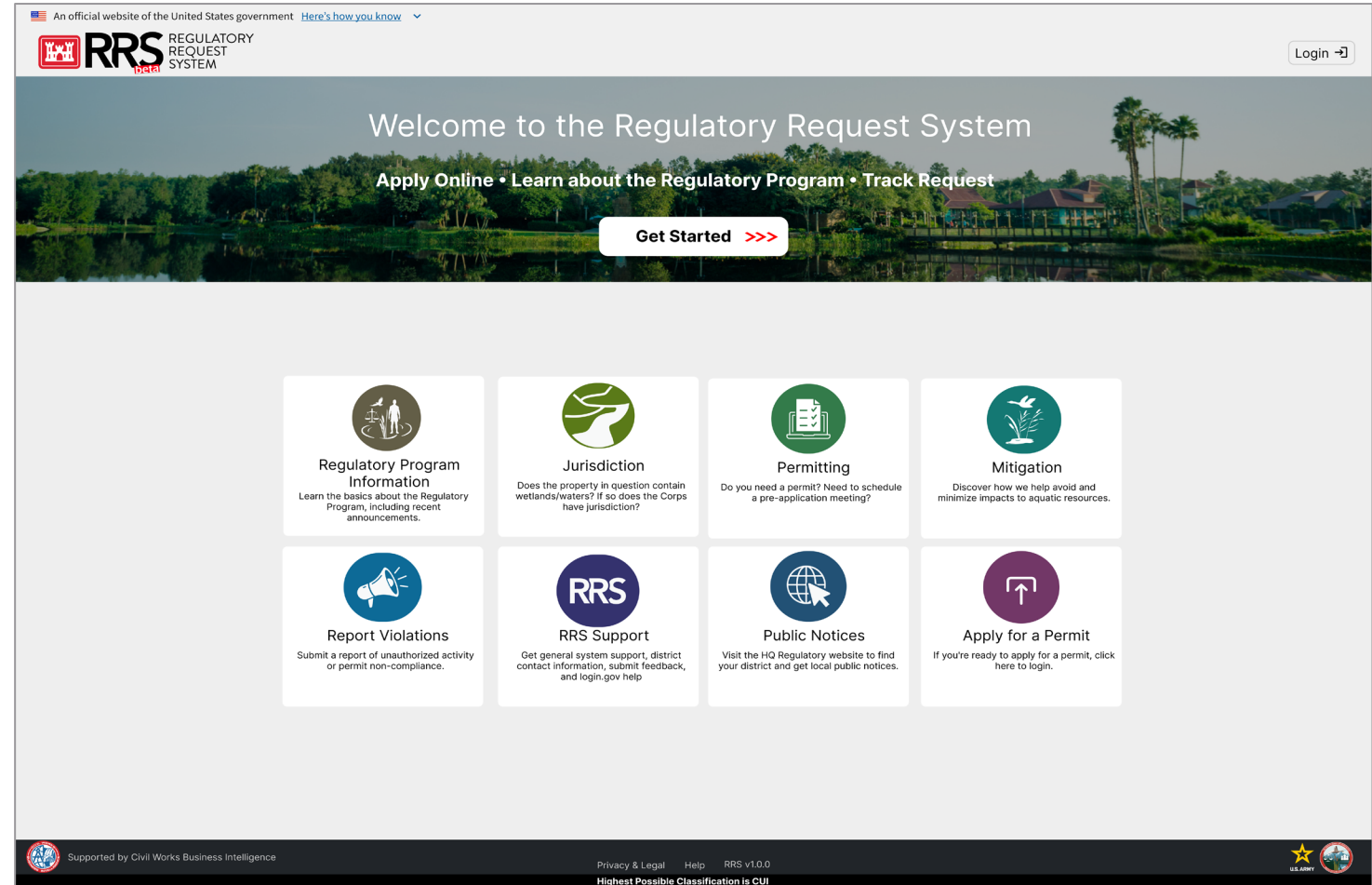
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HOW DOES THE PUBLIC ACCESS THE RRS?

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- If you would like to utilize the RRS – access the platform at <https://rrs.usace.army.mil/rrs>.
- From the homepage, RRS provides an overview of each of the topics identified here.
- Once you identify the type of request to move forward with, click “get started” to log in and begin the RRS submittal process.





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HOW DOES THE PUBLIC ACCESS THE RRS?

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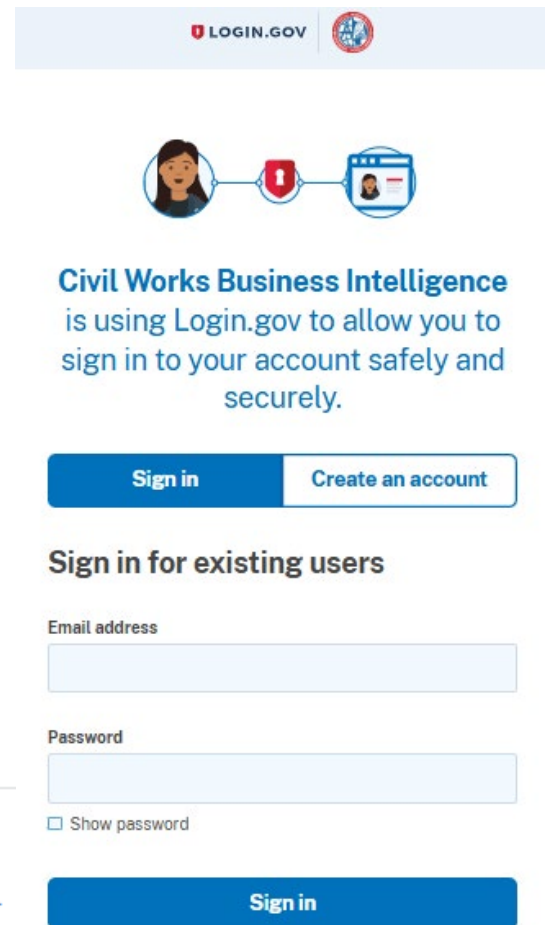
- Users are required to create an account using Login.gov to submit online requests and to receive status updates.
- Help Center on RRS provides helpful hints for Login.gov as it relates to RRS and account set up.
- RRS is optional. Applicants can still submit permit requests and supporting information by traditional mail or emailing electronic submittals to the appropriate regulatory office.

Login.gov Help

The Regulatory Request System (RRS) uses Login.gov for authentication. Login.gov has its own support center, however here are some helpful hints for Login.gov as it relates to RRS.

Click the link below to access step-by-step instructions on how to set up your account in Login.gov.

[Login.gov Help Guide \[PDF, 1 page\]](#)



The screenshot shows the Login.gov interface. At the top, there's a header with the "LOGIN.GOV" logo and a circular icon. Below this, a diagram shows a person's profile, a shield with a key, and a document icon, representing the authentication process. The text states: "Civil Works Business Intelligence is using Login.gov to allow you to sign in to your account safely and securely." There are two buttons: "Sign in" and "Create an account". Under the "Sign in" button, it says "Sign in for existing users". Below this, there are input fields for "Email address" and "Password". A checkbox labeled "Show password" is next to the password field. At the bottom, there is a large blue "Sign in" button.



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HOW DOES THE PUBLIC ACCESS THE RRS?

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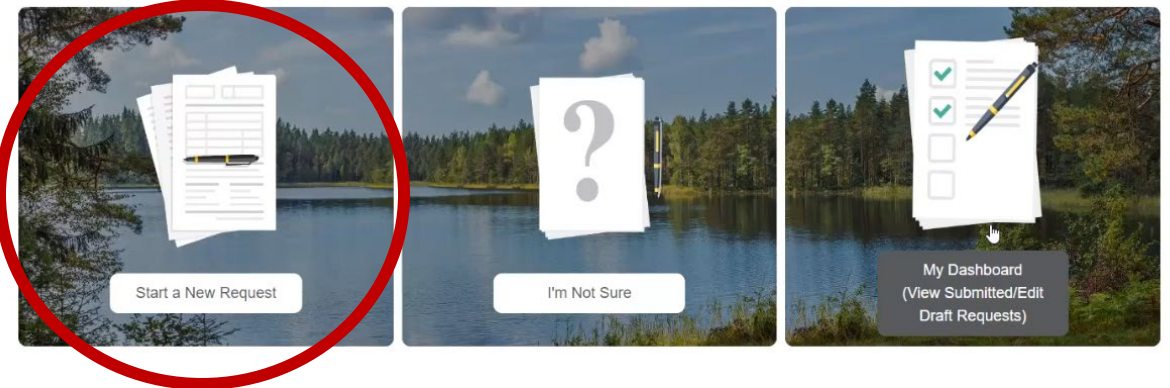


- Upon logging into RRS, you will be presented with three options:
 - ✓ Start a New Request
 - ✓ I'm Not Sure
 - ✓ My Dashboard

Regulatory Request System (RRS)

The purpose of this system to accept electronic submittals of information, Department of the Army permit applications, requests for jurisdictional determinations, and comments on projects from the regulated public and resource agencies in one portal. Applicants or agents can also check on the status of their requests. Currently you can only submit requests for preapplication meetings, Jurisdictional determinations, and view general information about the Regulatory Program.

Select a request type below:





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HOW DOES THE PUBLIC ACCESS THE RRS?

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- Choose the request(s) you would like to submit.
 - ✓ Jurisdictional Determination
 - ✓ Pre-Application Meeting
 - ✓ Individual Permit
 - ✓ General Permit
- Project location will route the application to the appropriate district and offer regional-specific guidance and/or forms.



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HOW DOES THE PUBLIC ACCESS THE RRS?

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- Based on the request or requests chosen, the RRS will customize data needed from the requestor.
- Tracking tool along the left provides the requestor with steps completed and remaining.
- Steps presented are based on the forms being requested.
- Help bubbles are included to guide the requestor as they complete the forms.

Submit a WOTUS Delineation Report and Aquatic Resource Inventory

Request Status: Draft

Current Step: 1 of 7

Instructions

General Project Information

Contact Information

Property Owners

Aquatic Resource Inventory

Supporting Information

Certify, Sign, and Submit

INSTRUCTIONS

This request provides a way for agents or individuals to electronically submit **delineation reports** and/or request a **written jurisdictional determination**. This electronic application will guide you through providing the information necessary to the United States Army Corps of Engineers (USACE) to efficiently process your request.

Delineation of waters of the United States:

A **delineation of waters of the United States** is the act of identifying and locating aquatic resources (including wetlands) within a specified area using scientific methods developed by the U.S. Army Corps of Engineers. A **delineation report** is a term often used to describe a document or series of documents, stored in the USACE administrative record for the project, that describes the methodology used to conduct the delineation and typically includes a collection of one or more maps, datasheets, photographs, and/or figures that depict and support a legally defensible delineation of waters of the United States on a property. Agents typically submit delineation reports to the USACE in support of permit applications and/or jurisdictional determination requests. The submission of a delineation report by an agent helps accelerate the USACE review of the project but is **strictly voluntary**. Agents should use the example maps/figures/templates and methods provided in these instructions to create the delineation report. Following these examples will help facilitate an efficient review of the delineation and prevent the need for the USACE to request and/or collect additional information. The USACE project manager ultimately determines the level of information necessary to support the delineation.

Delineation Methods and Resources:

[Wetland Delineation Manual and Regional Supplements](#)

Wetland delineation consists of standardized procedures that are used to determine if a wetland is present on a site and, if so, to establish its boundaries in the field.

[Automated Wetland Datasheets \(ADS\)](#)

The Excel-based ADS increases technical accuracy by reducing errors and increases efficiency by automatically populating many of the field indicators of wetland hydrology, hydrophytic vegetation, and hydric soils. These should be used to the extent possible instead of paper datasheets forms.

[Ordinary High Water Mark Guidance \(OHWM\) and Manual](#)

The OHWM defines the lateral limits of non-tidal open waters including streams, rivers, lakes, ponds, etc.

[National Wetland Plant List \(NWPL\)](#)

The NWPL, along with its wetland plant species status, plays a crucial role in wetland delineation, wetland restoration and research. Additionally, it serves as a valuable resource for general botanical information about wetland plants. The NWPL encompasses all 50 U.S. states, the District of Columbia, and the U.S. territories. Furthermore, to enhance understanding of plant distribution, the NWPL includes a complete nomenclature range for each taxon across North America north of Mexico. The wetland plant

information about the Regular

City: Mint Hill

State: North Carolina

Zipcode: 28227

County:

Select a re

Provide directions to the site from a known location or landmark. Include highway and street numbers as well as names. Also provide distances from known locations and any other information that would assist in locating the site. You may also provide description of the proposed project location, such as lot numbers, tract numbers, or you may choose to locate the proposed project site from a known point (such as the right descending bank of Smith Creek, one mile downstream from the Highway 14 bridge). If a large river or stream, include the river mile of the proposed project site if known.

Example: The project/review area is located on the NSEW side of ROADWAY, XX miles/feet NSEW of the intersection of ROADWAY and ROADWAY, at Latitude XX.XXXXXX and Longitude XX.XXXXXX, in CITY, COUNTY, STATE.

Directions to Project Site



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HOW DOES THE PUBLIC ACCESS THE RRS?

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An official website of the United States government. Here's how you know.

1: TEST ENVIRONMENT

 **RRS** REGULATORY REQUEST SYSTEM

Home Help Request Page Dashboard Updates Logged in as: Jesse Rice (Agent)

The Regulatory Request System (RRS) is currently operating as a beta version. [Learn More](#)

Nationwide Permit (ENG 6082) - Acme Roadrunner Trap

Last saved: 5 months ago

[Project Location](#)

ASSIGNED

Current Step: 1 of 8

Instructions

Contact Information

General Project Information

Other Laws and Regulations

Aquatic Resource Inventory

Impacts and Mitigation

Supporting Information

Certify, Sign, and Submit

INSTRUCTIONS

Nationwide Permits (NWP) are a type of general permit issued on a nationwide basis to streamline the authorization of certain activities in [Waters of the United States \(WOTUS\)](#) that result in no more than minimal individual and cumulative adverse environmental effects to WOTUS. Many Nationwide Permits require Pre-Construction Notification (PCN) to the U.S. Army Corps of Engineers (USACE) before commencing those activities. This electronic PCN will assist applicants in providing the information required for a complete PCN.

This form may also be used in some districts to submit a complete Regional or Programmatic General Permit.

[2021 Nationwide Permit List, General Conditions, and Definitions](#)

[2021 Nationwide Permit Regional Conditions](#)

[2021 Nationwide Permit Summary Chart](#)

IMPORTANT

If you're unfamiliar with the Nationwide Permit program and/or local USACE District Regulatory procedures, we recommend that you request a pre-application meeting with the local USACE District prior to submitting this request. You may also contact your local USACE District to ask general questions and to determine how to proceed. Contact information is found at your local [USACE Regulatory office](#).

Pre-application meetings provide the applicant with the information needed to select the correct type of permit as well as the information needed for a complete application, in more productive when the applicant has prepared information regarding impacts to [WOTUS](#), developed a project purpose, considered alternatives to reduce impacts to WOTUS decisions.

Requirements for All Applications:

In accordance with Nationwide Permit General Condition 32(b), specific information must be included in the PCN before it can be considered complete and before the applicant it is complete within 30 calendar days of the date of receipt and, if the PCN is determined to be incomplete, notify the applicant within that 30-day period to request the additio additional information necessary to make the PCN complete only once. However, if the applicant does not provide all the requested information, then the USACE District will no commence until all of the requested information has been received by the USACE District.

The expandable sections below detail the requirements for a complete Nationwide Permit PCN. This is provided for information purposes, since the electronic PCN will guide yo

IMPORTANT

Districts may have District-specific requirements for complete applications by regional conditions. Please consult the local

Districts may have District-specific requirements for complete applications by regional conditions. Please consult the local District's regional conditions on [Regulations.gov](#).

Project Description

Project Plans

Delineation of Waters of the United States

Mitigation

Threatened and Endangered Species

Historic Properties and Cultural Resources

Wild and Scenic Rivers

Federally Authorized Civil Works Projects

Frequently Asked Questions:

When can I start work?

What does permanent "loss" of waters mean?

How does the USACE decide whether to allow my project to use a Nationwide Permit?

Next Section: Contact Information

RRS follows outlined Contents of Pre-Construction Notification at General Condition 32(b) of the Nationwide Permits.



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Project Description

You must include a description of the proposed activity; the activity's purpose; direct and indirect adverse environmental effects the activity would cause, including the anticipated amount of loss of wetlands, other special aquatic sites, and other waters expected to result from the NWP activity, in acres, linear feet, or other appropriate unit of measure; a description of any proposed mitigation measures intended to reduce the adverse environmental effects caused by the proposed activity; and any other NWP(s), Regional General Permit(s), or Individual Permit(s) used or intended to be used to authorize any part of the proposed project or any related activity, including other separate and distant crossings for linear projects that require Department of the Army authorization but do not require pre-construction notification. The description of the proposed activity and any proposed mitigation measures should be sufficiently detailed to allow the USACE District to determine that the adverse environmental effects of the activity will be no more than minimal and to determine the need for compensatory mitigation or other mitigation measures. For single and complete linear projects (roadways, utility lines, etc.), the PCN must include the quantity of anticipated losses of wetlands, other special aquatic sites, and other waters for each single and complete crossing of those wetlands, other special aquatic sites, and other waters.

Project Plans

Sketches/plans should be provided when necessary to show that the activity complies with the terms of the applicable NWP. This information can greatly facilitate timely reviews and decisions by USACE. Sketches/plans should contain sufficient detail to provide an illustrative description of the proposed activity (e.g., a conceptual plan), but do not need to be detailed engineering plans.

While plans do not need to be professionally produced, they should be clear, accurate, and contain all necessary information. The example plans included in these instructions could be used as a guide when developing project plans. Following these examples will help facilitate an efficient review of the application and prevent the need for the USACE to request additional information.

Example Plans:

[Sample Drawing Bank Stabilization - Bioengineered \[PDF, 2 pages\]](#)

[Sample Drawing Bank Stabilization - Riprap \[PDF, 2 pages\]](#)

[Sample Drawing Culvert \[PDF, 3 pages\]](#)

[Sample Drawing Dock \[PDF, 2 pages\]](#)

[Sample Drawing Stream Crossing \[PDF, 2 pages\]](#)

[Sample Drawing Wetland Fill for House \[PDF, 1 page\]](#)

[Sample Drawing Wetland Fill for Road \[PDF, 2 pages\]](#)

General Condition
32(b)(4).



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General Condition
32(b)(4).

General Condition
32(b)(5).

General Condition
32(b)(6).

Project Description

+

Project Plans

+

Delineation of Waters of the United States

–

The PCN must include a delineation of wetlands, other special aquatic sites, and other waters, such as lakes and ponds, and perennial, intermittent, and ephemeral streams, on the project site. Wetland delineations must be prepared in accordance with the current method required by USACE. The permittee may ask USACE to delineate the special aquatic sites and other waters on the project site, but there may be a delay if USACE does the delineation, especially if the project site is large or contains many wetlands, other special aquatic sites, and other waters. While it is the role of the USACE to identify [WOTUS](#) on a project site, many USACE Districts do not have the staff and capacity for conducting delineations, especially if the project site is large or contains many wetlands, other special aquatic sites, and other waters. Therefore, in these cases, it is generally recommended that you voluntarily retain an environmental consulting firm to prepare a delineation report to submit to the USACE on your behalf. **Please contact your local [USACE Regulatory office](#) to determine if they conduct delineations and to confirm current processing times.** Furthermore, the 45-day Nationwide Permit review period will not start until the delineation has been submitted to or completed by USACE, as appropriate.

Mitigation

–

The activity must be designed and constructed to avoid and minimize adverse effects, both temporary and permanent, to waters of the United States to the maximum extent practicable at the project site (i.e., on site). If the proposed activity will result in the loss of greater than 1/10-acre of wetlands or 3/100-acre of stream bed and a PCN is required, the applicant must submit a statement describing how the mitigation requirement will be satisfied, or explaining why the adverse environmental effects are no more than minimal and why compensatory mitigation should not be required. As an alternative, the applicant may submit a conceptual or detailed [mitigation plan](#).



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Mitigation	+
Threatened and Endangered Species	—
<p>For non-federal permittees, if any listed species (or species proposed for listing) or designated critical habitat (or critical habitat proposed for such designation) might be affected or is in the vicinity of the activity, or if the activity is located in designated critical habitat (or critical habitat proposed for such designation), the PCN must include the name(s) of those endangered or threatened species (or species proposed for listing) that might be affected by the proposed activity or utilize the designated critical habitat (or critical habitat proposed for such designation) that might be affected by the proposed activity. For NWP activities that require pre-construction notification, Federal permittees must provide documentation demonstrating compliance with the Endangered Species Act.</p>	
Historic Properties and Cultural Resources	—
<p>For non-federal permittees, if the NWP activity might have the potential to cause effects to a historic property listed on, determined to be eligible for listing on, or potentially eligible for listing on, the National Register of Historic Places, the PCN must state which historic property might have the potential to be affected by the proposed activity or include a vicinity map indicating the location of the historic property. For NWP activities that require pre-construction notification, Federal permittees must provide documentation demonstrating compliance with Section 106 of the National Historic Preservation Act.</p>	
Wild and Scenic Rivers	—
<p>For an activity that will occur in a component of the National Wild and Scenic River System, or in a river officially designated by Congress as a "study river" for possible inclusion in the system while the river is in an official study status, the PCN must identify the Wild and Scenic River or the "study river" (see general condition 16).</p>	
Federally Authorized Civil Works Projects	—
<p>For an NWP activity that requires permission from, or review by, USACE pursuant to 33 U.S.C. 408 because it will alter or temporarily or permanently occupy or use a U.S. Army Corps of Engineers federally authorized civil works project, the preconstruction notification must include a statement confirming that the project proponent has submitted a written request for Section 408 permission from, or review by, the District office having jurisdiction over that USACE project.</p>	

General Condition
32(b)(6).

General Condition
32(b)(7).

General Condition
32(b)(8).

General Condition
32(b)(9).

General Condition
32(b)(10).



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HOW DOES THE PUBLIC ACCESS THE RRS?

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- Includes a map faced interface for the requestor to create a map for the project.
- Requestor enters the aquatic resources data – time saving for Corps' project managers.
- Requestor can upload supporting files. RRS allows for 100 MB file size, not to exceed a total upload of 500 MB.
- It is recommended to avoid using special characters in the filename.

Submit a WOTUS Delineation Report and Aquatic Resource Inventory

Exit Form

Request Status: Draft

Current Step: 5 of 7

Instructions

General Project Information

Contact Information

Property Owners

Aquatic Resource Inventory

Supporting Information

Certify, Sign, and Submit

Drag and drop your files here, or click to select files

Water Name/Label *	State *	Latitude *	Longitude *	Measurement Amount *	Measurement Type *	Measurement Unit *
<input type="checkbox"/> Pond A	NORTH CAROL	35.191287	-80.654801	2	Area	Acre
<input type="checkbox"/> Stream A	NORTH CAROL	35.192013	-80.655329	150	Linear	Foot
<input type="checkbox"/> Wetland A	NORTH CAROL	35.191836	-80.655047	1	Area	Acre
<input type="checkbox"/> Stream C	NORTH CAROL	35.192149	-80.655493	150	Linear	Foot
<input type="checkbox"/> Pond B	NORTH CAROL	35.191282	-80.654816	1	Area	Acre
<input type="checkbox"/> Wetland B	NORTH CAROL	35.19183	-80.655016	2	Area	Acre

← Previous Next → rows per page: 10 1-6 of 6

NEXT SECTION: Supporting Information

Submit a WOTUS Delineation Report and Aquatic Resource Inventory

Exit Form

Request Status: Draft

Current Step: 6 of 7

Instructions

General Project Information

Contact Information

Property Owners

Aquatic Resource Inventory

Supporting Information

Certify, Sign, and Submit

PREVIOUS SECTION: Aquatic Resource Inventory

NEXT SECTION: Certify, Sign, and Submit

To facilitate your request, we strongly encourage a copy of the Delineation Report and supporting information be uploaded in this section. The types of supporting information that should be provided are contained in the drop-down list when you click on the "Add a Document" tab. Information that is most helpful in the Corps review are aerial photographs, automated wetland data sheets, and maps/plans/plots. Multiple documents of the same file type can be combined and uploaded as one document.

Individual files cannot exceed 100MB, and in total cannot exceed 500MB per save.

Are there any supporting documents you will be uploading?*

--- Please select an option ---

Please select a value



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HOW DOES THE PUBLIC ACCESS THE RRS?

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- Once all steps are completed, the requestor will sign the forms digitally and submit the request.
- Once submitted, the system goes to the requestor's dashboard that provides a status of requests.
- Users can save their requests periodically after completing all required fields in a section, then exit the form and access the draft later via the dashboard to complete the request later.

RRS REGULATORY REQUEST SYSTEM

Home Request Page My Dashboard Help

Exit Form Submit a WOTUS Delineation Report and Aquatic Resource Inventory Save Progress Last saved: a few seconds ago

Request Status Draft

Current Step: 7 of 7

Instructions General Project Information Contact Information Property Owners Aquatic Resource Inventory Supporting Information Certify, Sign, and Submit

This request must be signed by the person who desires to undertake the proposed activity (applicant) or it may be signed by a duly authorized agent if a completed agent authorization is provided.

BY SUBMITTING THIS REQUEST, I AM AGREEING TO ALL OF THE FOLLOWING:

- I consent to conduct business electronically and understand this consent can be withdrawn at any time in writing to the local USACE Regulatory office.
- By signing this request, I certify that the information contained in this request and any attached documents are true and correct to the best of my knowledge.
- I understand that, as an agent, I am providing this information on behalf of my client on a voluntary basis to help facilitate a more efficient review of the project.
- I understand that, whoever, in any matter within the jurisdiction of any department of agency of the United States, knowingly and willfully (1) falsifies, conceals, or covers up by any trick, scheme, or device a material fact; (2) makes any materially false, fictitious, or fraudulent statement or representation; or (3) makes or uses any false writing or document knowing the same to contain any materially false, fictitious, or fraudulent statement or entry; shall be fined not more than \$10,000 or imprisoned not more than 5 years or both. (18 USC Section 1001)
- I understand that by typing my name in the text field below that I am e-signing this application and I understand that this e-signature has the same legal status as handwritten signatures.

Signature

Signature* Signature Date

David Shaeffer mm/dd/yyyy

Submit Request

RRS REGULATORY REQUEST SYSTEM

Home Request Page My Dashboard Help RRS Updates

Request Page > Dashboard

My Dashboard

You can review your request statuses in the table below.

Requests (22)

The requests shown below are ones that have been created by you. Select the Project Name to view and/or edit your request. Note - submitted requests are locked and cannot be edited.

Actions	Request Status	Project Name	Request Type	District	Created Date	DA Number	Project Manager Name	Project Manager Phone
	Draft			Wilmington District	2024-03-21		N/A	N/A
	Draft			Wilmington District	2024-03-21		N/A	N/A
	Draft			Wilmington District	2024-03-20		N/A	N/A
	Assigned			Wilmington District	2024-03-20			
	Draft			Wilmington District	2024-03-20		N/A	N/A
	Acknowledged			Wilmington District	2024-03-20		N/A	N/A
	Draft			Jacksonville District	2024-03-20		N/A	N/A
	Draft			Galveston District	2024-03-19		N/A	N/A
	Draft			Galveston District	2024-03-19		N/A	N/A
	Assigned			Wilmington District	2024-03-13			
	Draft			Wilmington District	2024-03-07		N/A	N/A

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RRS RELEASE SCHEDULE

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January 2024 – Phase 1(a) ✓

- General Regulatory Information
- Preapplication Requests
- Jurisdictional Determination Requests
- User Dashboard

May 2024 – Phase 1(b) ✓

- Permit Application Requests

December 2024 – Phase 2 ✓

- Public Notice Comments

Future Capability

- Joint Permit Application Requests



RRS beta REGULATORY REQUEST SYSTEM

Streamline the permitting process with the **Regulatory Request System (RRS)** — your new online platform for permit applications.

Online Permit Applications Available NOW!

Learn more at: rrs.usace.army.mil



US Army Corps of Engineers



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ADDITIONAL ENHANCEMENTS

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What's Next?

Future enhancements planned to increase opportunities for public engagement

- Expanded dashboard for improved tracking and status updates.
- Integration with the Regulatory In-lieu fee and Bank Information Tracking System (RIBITS) – Ability to view mitigation bank and in-lieu fee information.
- Ability for sponsors to submit mitigation bank and in-lieu fee projects.





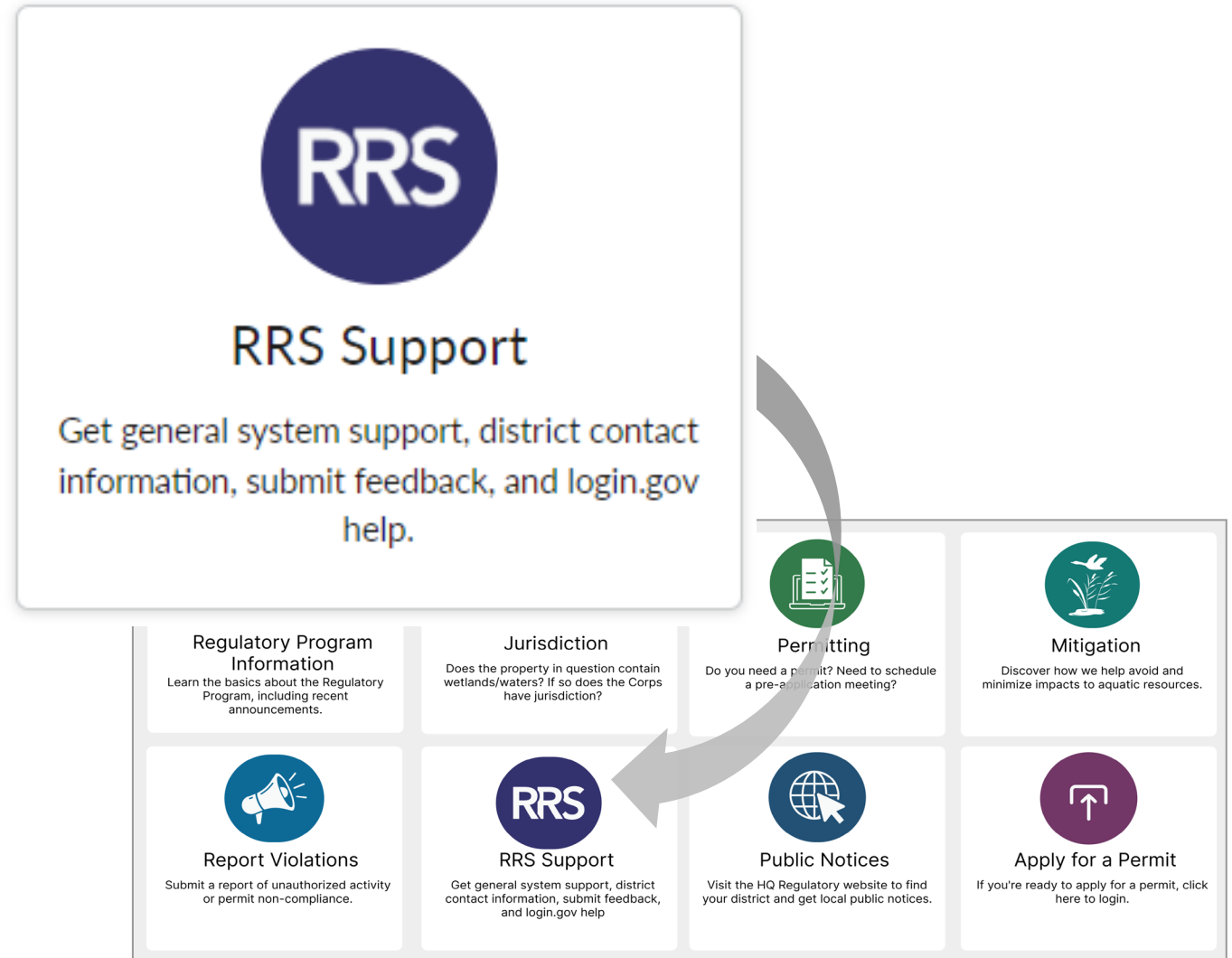
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HELP DESK SUPPORT

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- Inquiries and feedback provided at: rrs@usace.army.mil.
- Hours of Operation:
Mon-Fri, 0900-2100 EST.
- All Inquiries and feedback are logged into automated system for tracking.
- Average Response Time:
= less than 24 hours.
- Feedback from users is essential to make RRS the best it can be!



REGULATORY REQUEST SYSTEM – QUESTIONS?



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US Army Corps
of Engineers®